

To the College Community,

As I have mentioned in my earlier emails, the evolving nature of the information related to COVID-19 necessitates an evolving response with our efforts to protect our college community. Although there have been no reported cases of COVID-19 at CCM, the college will continue to act with substantial caution to protect the health of its students, employees and the greater community. As such, County College of Morris (CCM) will close the campus in conjunction with Spring Break, beginning Monday, March 16 through Sunday, March 22, 2020. The closing will allow for a thorough deep cleaning and sanitization process to take place on campus, in addition to the extensive cleaning measures that have already been implemented.

Normal activities, including office hours and operations, will be suspended during this time. Off-campus classes will continue as scheduled. Some individuals have been identified as “essential personnel” during this time. Questions about compensation for these essential personnel should be directed to the respective vice president. Part-time employees who were scheduled to work during the Spring Break closure should contact their respective vice president regarding their compensation.

To prioritize the needs of our students and faculty, the CCM library has been closed to the general public since Wednesday, March 11, and will remain so until further notice. The Fitness Center is open for instructional use only.

CCM has canceled, postponed or modified many of the events and activities that were scheduled to take place this spring. A list of these events and activities is posted on the COVID-19 website, is subject to change with minimal notice, and will be updated as necessary.

For those of you who communicate with students, please share that during Spring Break individuals can continue to apply to the college, submit financial aid applications and register for classes online on the CCM website at www.ccm.edu/.

As a reminder, during this infectious disease outbreak, travel is restricted. Employees are not permitted to travel out of state for college purposes without approval from their respective vice president. Business-related travel out of the continental United States must receive the approval of the college president and the chair of the Board of Trustees. Employees traveling for business or personal reasons to locations designated by the CDC as a threat are required to notify their Vice President and the Office of Human Resources before returning to campus. The employee will be required to follow the CDC recommendations for self and/or public health official imposed quarantine. These employees will not be permitted on campus without medical certification. The college reserves the right to require a second medical opinion. Current leave policies will be applied to these types of absences. Employees should check the College website regularly for updates to restrictions which may change rapidly. Current leave policies will be applied to these types of absences. Students traveling to locations designated by the CDC as a threat may also be asked to self-quarantine according to CDC guidelines.

Closely monitor your CCM email and the CCM webpage, and make sure you are signed up for Titan Alerts by clicking ccm.regroup.com/login.

Thank you for your attention to this matter.

Sincerely,
Dr. Iacono