
Fwd: Housing options for the remainder of the spring semester

1 message

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To: pb919@georgetown.edu

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Begin forwarded message:

From: "Office of the Vice Chancellor Student Affairs (campus-wide)" <CALmessages@berkeley.edu>
Subject: Housing options for the remainder of the spring semester
Date: March 13, 2020 at 5:03:04 PM EDT
To: calmessages_communication@lists.berkeley.edu



Division of Student Affairs

Dear undergraduate, graduate, and professional school students -

As you saw in the Chancellor's message, classes for the remainder of the spring semester will be conducted via remote instruction. As a result, you may wish to leave the campus or you may choose to remain and practice social distancing, handwashing, and [other ways to stay healthy](#). We are here to support your decision. For students who choose to continue living on-campus, we are committed to ensuring you have a safe and healthy living environment.

Students living in undergraduate on-campus housing ([residence hall](#), [apartment](#), [affiliated properties](#))

Students may choose to continue to live on-campus. If so, you will be able to remain on-campus through the end of your housing contract, May 17, 2020. It is possible we will close one or more of the residence halls and relocate students into fewer locations, as well as adjust our operations to improve social distancing (e.g., spreading students out, delivering box meals, scheduling use of common facilities, etc). These decisions will be made once we understand how many students choose to remain. Cal Dining will remain open with modified service and you can continue to use your meal plans as usual. Dining may need to consolidate services and change hours of operation within Dining restaurants and retail locations. Should residential units be consolidated, we will reevaluate the need to continue to operate all dining units.

If you choose to remain, financial aid for your housing expenses will continue as planned. If you relied on an off-campus part-time job and are no longer able to continue that job, you can request a [cost of attendance adjustment](#) or an [emergency loan](#), depending on the urgency of the need. If you have any other financial aid-related questions, please [contact Cal Student Central](#) as soon as possible: studentcentral.berkeley.edu. The university is making accommodations for students with on-campus jobs, including work-study jobs. Please connect with your supervisor for more details.

Students living in on-campus housing who choose to permanently move out will receive a prorated refund for their room and board/housing and dining fees for the remainder of the semester with no penalty by following this process:

- Fill out a [housing cancellation form](#) and submit it electronically to Cal Housing at least five business days prior to your move out (for example, submit by March 25 for an April 1 cancellation date).
- Select one of three cancellation date options:
 - April 1
 - April 10
 - April 20
- After April 20, we will not offer any further cancellations and you will be financially responsible for the remainder of your contract.
- Move out all of your belongings and return all keys to the front desk on your selected cancellation date.
- A housing staff member will verify your key return and check the room to ensure vacancy. Your student account will be credited once both are completed.
- You must submit a cancellation form to receive a refund. Please note that simply moving out of housing will not meet the criteria and you will not receive any refund.
- If you are not able to move out on the specified dates above, please choose the cancellation date following your actual move out.

Please check the [CalHousing website](#) in the coming days for move out resources (e.g., movers and storage options) and additional details.

Students living in graduate and family student housing

As these contracts are on a different cycle, graduate students and those at University Village who wish to move out due to the COVID-19 situation must submit an Intent to Vacate form to Cal Housing noting the preferred move out date at least ten business days prior ([UVA Intent to Vacate form](#), [single graduate student Intent to Vacate form](#)). We are relaxing the 30-day notice given the special circumstances but still need time to accommodate your selected date. You may choose a later date up to May 31, 2020.

Students living in Bowles Hall, International House (i-House), co-ops, fraternities, and sororities

Bowles Hall, International House (I-House), co-ops, fraternities, and sororities are not owned by the campus and have their own housing policies. Please contact your building/house manager for details. In the event your current housing will close down and you do not have other options or would prefer to stay in Berkeley, please [contact Cal Housing](#) for assistance in securing a university housing contract.

Financial aid for your housing expenses will continue as planned (see above for more details).

Students living in private homes or apartments

If you live off-campus in a private residence, you may be responsible for paying rent for the remainder of the term of your lease. Read more about leases at sa.berkeley.edu/legal/tipsheet/terminatinglease.

Financial aid for your housing expenses will continue as planned (see above for more details).

Thank you for your patience and flexibility as we work to keep students and our broader UC Berkeley community healthy and safe.

You can find some Frequently Asked Questions below and more online at <https://sa.berkeley.edu/covid19/housing>.

Sincerely,

Stephen C. Sutton, Ed.D.
Vice Chancellor for Student Affairs

This message was sent to all undergraduate and graduate students.

Frequently Asked Questions (FAQs)

Now that in-person classes have been suspended, will the campus remain open?

The university will remain open with essential programs and modified services available.

Will university staff be on campus to help support those students who stay?

Yes. Each residence hall is managed by full-time staff and modified dining services will be available. Critical student support staff will be available to students, including the University of California Police Department (UCPD), the University Health Services (including Counseling and Psychiatric Services (CAPS)), and Residential Life, custodial, and facilities staff.

Will this change my financial aid?

Your financial aid will not be affected by your decision to leave or remain

How do I get a refund?

Students living in on-campus housing who choose to permanently move out will receive a prorated refund for their room and board fees for the remainder of the semester by following this process:

- Fill out a [housing cancellation form](#) and submit it electronically to Cal Housing minimally 5 business days before your move out.
- Select one of three cancellation date options:
 - April 1
 - April 10
 - April 20
- After April 20, we will not offer any further cancellations and you will be financially responsible for the remainder of your contract.
- Move out all of your belongings and return all keys to the front desk on your selected cancellation date.
- A housing staff member will verify your key return and check the room to ensure vacancy. Your student account will be credited once both are completed.
- You must submit a cancellation form to receive a refund. Please note that simply moving out of housing will not meet the criteria and you will not receive any refund.
- If you are not able to move out on the specified dates above, please choose the cancellation date following your actual move out.

How much money will be refunded?

For students living in on-campus housing, the prorated refund amount will be based on the effective date - April 1, April 10, or April 20 or selected date for graduate and student family housing. The amount of the actual cash refund that a student receives after being released from the student's housing contract may be dependent upon the degree to which the student's housing costs are covered by the student's financial aid package.

What if I am unable or don't want to leave? Am I able to stay on campus?

We are empowering students to choose what works best for them. We recognize that leaving campus may not be possible for all students and we will work to ensure students remaining on campus will continue to be supported. Residence halls, apartments, and University Village will remain open, and we will continue to provide care for all students who need to stay on campus. If you remain on campus, please be aware that essential services and emergency response will be the University priority.

I live in an off-campus house or apartment. What should I do?

You may wish to leave the campus or you may choose to remain and practice social distancing, handwashing, and [other ways to stay healthy](#). We are here to support your decision. For students who choose to continue living in the residence halls, we are committed to ensuring you have a safe and healthy living environment.

How do I choose what to do?

You may wish to consult with family, guardians, and/or medical providers (for those with medical conditions) to determine what works best for you. We are here to support your decision.

What if I need disability accommodations for move-out?

Please contact dsp@berkeley.edu and the [Cal Housing Accommodations Coordinator](#) for additional questions or assistance regarding student accommodations.

Do I still need to complete the census as a resident of Berkeley?

Yes! For every person not counted, our community loses \$10,000. If you have been living in on-campus housing or another type of group housing near campus, please still complete the census as a resident of Berkeley. You can do so online or by phone. More details will be forthcoming on the [CalCounts website](#). In addition, be on the lookout for upcoming emails to our residents with details on completing the census as a resident of Berkeley.

If you are a manager who supervises UC Berkeley employees without email access, please circulate this information to all.

Please do not reply to this message

The logo for the University of California, Berkeley, featuring the word "Berkeley" in a large, white, serif font, with "UNIVERSITY OF CALIFORNIA" in a smaller, white, sans-serif font below it, all set against a dark blue rectangular background.

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